

MOUNT RIDLEY P12 COLLEGE

PATHWAYS



Help for non-English speakers

If you require assistance with understanding this policy, please do not hesitate to contact the College and someone will organise a multicultural aide or the relevant person to assist you.

Purpose

The purpose of this policy is to ensure that all students at Mount Ridley P–12 College are equipped with the knowledge, skills, and support necessary to make informed decisions about their future education, training, and employment pathways. The policy aims to foster career development as an integral part of the educational experience, empowering students to confidently navigate a rapidly changing world of work and lifelong learning.

Scope

This policy applies to all students from Prep to Year 12 at Mount Ridley P–12 College. It encompasses the delivery of career education, pathways planning, and support services provided by staff, including teachers, mentors, and Pathways Counsellors. It also includes engagement with parents, carers, and external partners to support students' career development.

Policy

Mount Ridley P–12 College is committed to delivering a comprehensive and inclusive Pathways Program that includes:

- At MRC the Year 10 Mentor Program and the teaching of Personal and Social capabilities will have components of the Victorian Careers Curriculum Framework (VCCF) embedded within them and staff will deliver these programs on a regular basis from Years 7-12.
- Students in P-6 will also have regular, integrated Careers related activities throughout the year such as Careers Days.
- All students in the College have access to one Leading Teacher and two full time Pathways Counsellors (ES staff members). Students and parents are able to book appointments to discuss careers matters pertaining to their child.
- The College has a well-resourced and staffed Student Pathways office which is available to all students. Students are encouraged to use this space across recess and lunch breaks and should students require further time then an appointment can be made with one of the staff.
- All students, staff and parents of the College have access to Compass which acts as a source of current, accurate and up to date information related to Pathways related events.
- All students, staff and parents have access to a specific Careers website located at www.mountridleycareers.com to obtain up to date Pathways and Careers information.
- All students from Years 7-12 will complete a Career Action Plan (CAP) as part of their Pathways planning at the College.

- Students will take part in aptitude tests such as the Morrisby test in Year 9.
- All students in Years 9 and above will participate in Managed Individual Pathways (MIPs) interviews as a means and measure to ensure accuracy in their Career Action Plan (CAP).
- All students at Mount Ridley P - 12 College are encouraged to aspire to a pathway that will ensure they are engaged in either further training, further study at TAFE and/or university or employment.
- Students in Years 9-12 and above have the opportunity to attend the MRC Careers EXPO and Subject Supermarket and take part in compulsory and optional Careers/Pathways excursions to further explore Pathways options.
- Information in relation to VET and VCE pathways will be provided to them to ensure they are able to make sound and fully informed choices about their senior schooling at Mount Ridley P - 12 College.
- A Senior School handbook will assist students to accurately choose a pathway that best suits their needs, learning style and ability to succeed.
- Mount Ridley P - 12 College will develop partnerships with a variety of external organisations; such as iVET, William Angliss, Kangan, Victoria University, Melbourne Polytechnic, Latrobe University, RMIT, Melbourne University, ACU, Swinburne University, Saville, Headstart and other similar organisations, in order to provide students with the opportunity to participate in a wide range of VET delivered to secondary school students and early University programs such as access to CHES.
- Mount Ridley P - 12 College will continue to augment partnerships with universities such as RMIT/Latrobe University to attend Pathways related excursions for students in Year 9.
- Students in Years 7-12 will participate in onsite and offsite activities run by Latrobe University in relation to their Career planning.
- Students deemed to be 'at risk' will be provided with one on one intensive assistance to re-engage in school and their learning (this may be achieved through a variety of means; for example, the Build10 program, VELCI and/or OpenDoor - all with a flexible timetable, Work Experience options for age appropriate students, regular pathways meeting and or referrals).
- Senior School students are monitored very closely, via a case management model, to ensure they remain connected with school, are engaged in meaningful learning and have clearly identified pathways available beyond the College.
- In Year 11, following Semester 1 results, the Senior Years Curriculum Team will support students at wishing to schedule a discussion with a member of the Pathways team.
- In Year 12, students wishing to apply to university or TAFE will do so at the College using the VTAC system, where applicable. A VTAC information session will be delivered to all Year 12 students to explain the process and how parents can best support their child.
- In Year 12, a Change of Preference period will be made available to students once the ATAR results have been released. In order to best support students to make accurate and informed choices, each student not meeting minimum requirements for their preferred course will be directly contacted and counselled accordingly.
- Assistance with writing applications (direct-entry, scholarships, TAFE, University) will be provided to all students looking at programs upon the completion of their senior schooling.

- Assistance with resume writing, the writing of cover letters, assistance in performing at group interviews and preparing for an interview are all offerings made available to students at Mount Ridley P - 12 College at key points in their career journey.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes and staff training
- Included in staff handbook/manual (USB drive)
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

POLICY REVIEW AND APPROVAL

Policy last reviewed	May / June 2025
Consultation	Pathways team
Endorsed by	Principal – Carmelo Pagano
Endorsed on	June 2025
Next Review Date	2028