

COMMUNICATION DIRECTORY

The Staff at Mount Ridley P – 12 College value open communication with parents/carers and are committed to supporting the learning needs of their students. The Communication directory is aimed at providing you with an outline of College personnel who are able to assist you.

Key roles and responsibilities are shared across the College so that matters can be attended to as directly as possible. Please take the time to acquaint yourself with this document. In addressing parent/carer enquiries, the College will ensure that they are undertaken in a timely manner. With respect to email communication, the following protocols apply:

- Staff will respond to enquiries within 2 school days of receiving an email;
- Staff reserve the right to refer a matter to the relevant Program Leader or Principal Class Officer where the matter requires this level of response. Staff will advise the sender where this has been the response;
- Emails are subject to the same requirements of courtesy and consideration as would apply to other forms of communication, such as a letter or face-to-face conversation;
- Emails are not private and must be written with the understanding that other teachers, coordinators or wellbeing staff may see them;
- There is no expectation of staff to respond to emails after hours – weekends or after 4:15pm on weekdays.

Mentor Teachers are the initial contact for classroom curriculum and student wellbeing matters.

PREP A	Nicole Cromie	YEAR 4A	Marnie Copeland
PREP B	Rhiannon Rocznik	YEAR 4B	Senay Mat
PREP C	Kate Harvey	YEAR 4C	Vicki Katis
Prep D	Sarah Volpe	YEAR 4D	Deana De La Cruz/Belinda Tirant
YEAR 1A	Alessandra Davide	YEAR 5A	Casey Weston/ Belinda Tirant
YEAR 1B	Melanie Karagaslis	YEAR 5B	Kayla Russell
YEAR 1C	Rebecca Cobolli/Ashleigh Cosgriff	YEAR 5C	Sarah Kariofilis
YEAR 1D	Rani Kamella	YEAR 5D	Tahlia Steen
YEAR 2A	Emily Brown	YEAR 5E	Robert Tarzia
YEAR 2B	Megan Huynh	YEAR 6A	Nichole Wates/Belinda Tirant
YEAR 2C	Nena Ishow	YEAR 6B	Carmelina Calafiore
YEAR 2D	Romina Fazzolari/Nancy Hauth	YEAR 6C	Tegan Ellison
YEAR 2E	Matthew Kennedy	YEAR 6D	Emily Leenaars
YEAR 3A	Chloe Kaeding/ Dhana Natarasan	YEAR 6E	Lauren Bisiach
YEAR 3B	Debra Carroll/ Dhana Natarasan	YEAR 7A	Rachelle Amor
YEAR 3C	Sean O'Leary	YEAR 7B	Aaron Leeson
YEAR 3D	Shane Gourley	ACED 7C	Emily Stanton

YEAR 7D	Charlotte Graham	YEAR 9D	David Morris
YEAR 7E	Eva Walsh	YEAR 9E	Thomas Rogers
YEAR 7F	Shilpa Vij	YEAR 9F	Anju Khurana
YEAR 7G	Gabby Forrest	YEAR 9G	Ashir Kerbatieh
YEAR 7H	Paminder Kaur	YEAR 9H	Nicole Kerr/Bianca Ellul
YEAR 7I	Daichi Harada	YEAR 9I	Jessica La Ferlita
YEAR 7J	Stephen Mathieson	YEAR 9J	Sarah Bouassi
YEAR 7K	Jordan Clark	YEAR 9K	Mukesh Chandra
YEAR 7L	Alexandra Papadakis	YEAR 9L	Monika Thakur
YEAR 7M	Zara Parlett	YEAR 9M	Stacey Lawlor
YEAR 7N	Peter Mitsis	ESP 9S1	Aaron Neal
YEAR 7O	Ritu Jain	YEAR 10A	Elisabetta D'Amore
YEAR 7P	Erin Carter	YEAR 10B	Daniela Stojcevska
ESP 7S1	Mikaela Sewell	ACED 10C	Jessica Hill
YEAR 8A	Satinder Kaur	YEAR 10D	Anita Andersen
YEAR 8B	Reena Jayanthraj	YEAR 10E	Labrini Karatzikos
ACED 8C	Eric Goon	YEAR 10F	Joshua Cauchi
YEAR 8D	James Kerr	YEAR 10G	Helen Erskine-Behr
YEAR 8E	Eriol Backa	YEAR 10H	Alex Kavanagh
YEAR 8F	James Burrafato	YEAR 10I	Riley Davies
YEAR 8G	Kari Andringa	YEAR 10J	Aisha Ismail
YEAR 8H	Michael Pantano	Year 10K	Amar Porcic
YEAR 8I	Brynley Smyth	Year 10L	Gurjit Singh
YEAR 8J	Paige Hodgson	Year 10M	Lasantha Kalahe Arachige
YEAR 8K	Madeleine Gizycki	YEAR 10N	Esther Tsang
YEAR 8L	Brittany Robinson	YEAR 10O	Brittany Wright
YEAR 8M	Jason Thomson	ESP 10S1	Jonathan Brown
YEAR 8N	Angela Lin	VCAL 11A	Bianca Torrijos
ESP 8S1	Patrick Sinapi	VCAL 11B	Niki Driss
YEAR 9A	Seema Singh	YEAR 11C	Bronwyn Hill
YEAR 9B	Nikolai Edwards	YEAR 11D	Saide Elhage
ACED 9C	Thin Naing	YEAR 11E	Shahirah Alqadri

YEAR 11F	Tracey Phillips	YEAR 12C	Lorena Folino
YEAR 11G	Virginia Goodison	YEAR 12D	Shiny Sood
YEAR 11H	Christine Sonnleitner	YEAR 12E	Kelly Sidhu
YEAR 11I	Nathaniel Shaw	YEAR 12F	Lucy Nguyen
YEAR 11J	Thomas Baker	YEAR 12G	Katia Dell'Anna
YEAR 11K	Rebecca DiFalco	YEAR 12H	Nicholas Davern
YEAR 11L	Gautam Ahlawat	YEAR 12I	Carlo Cosner
YEAR 11M	Jii Williams	YEAR 12J	Bianca Viapiana
YEAR 11N	Renee Booth	YEAR 12K	Amber Stroh
ESP 11S1	Ryan Allan	ESP 12S1	Daniel Glasson
VCAL 12A	Kerry Norton		

The College has four Mini Schools.

- Early Years Mini School (Prep to Year 4)
- Junior Years Mini School (Years 5 – 7)
- Middle Years Mini School (Years 8 and 9)
- Senior Years Mini School (Years 10 – 12)

Team Leaders are assigned to each Mini School and have overall day to day responsibility for student wellbeing and management in relation to their assigned student cohort.

Early Years Mini School Prep – Kate Harvey Years 1 and 2 – Nena Ishow Years 3 and 4 – Senay Mat	Junior Years Mini School Year 5 – Daniel Patrick Year 6 – Alyse Davies Year 7 – Jade Cassar and Mikaela Sewell
Middle Years Mini School Year 8 – James Kerr and Carla Zanco Year 9 – Chloe Jones and Maye Saad	Senior Years Mini School Year 10 – Arthur Elias and Nik Edwards Year 11 – Eleanor Grech and Damien Stingell Year 12 – Jordan Geary and Jana Jankovic

Our Student Managers oversee student management practices in their respective Mini School.

Early Years Mini School	Junior Years Mini School	Middle Years Mini School	Senior Years Mini School
Vicki Katis	Mark Koutroubas	Luisa Tuitupou	Kristy Carroll

Our Directors of Student Engagement Strategies have a focus on leading and supporting the development of student wellbeing and management practices in their assigned Mini School. The College has four Directors of Student Engagement and Wellbeing.

Early Years Mini School	Junior Years Mini School	Middle Years Mini School	Senior Years Mini School
Romina Fazzolari	Aneil Eishoei	Andrei Alexandrescu	Kirstie Wilson

Our Student Services team is responsible for providing support and counselling to students with emotional and social needs. Nuwi Rodrigo is the Director of Student Services and is responsible for leading the team consisting of:

- Helen Cisternino Mental Health Practitioner - Psychologist
- Madeline Finey Youth Worker
- Luke Lee Tet Student Wellbeing Officer
- Alexandra Sarac Student Wellbeing Officer
- Rebecca Cosentino Speech Pathologist
- Megan Chapman Students with Disabilities Program Manager
- Sheree Sawyer Administration Officer

This team also refers families to external support personnel and agencies when required.

The Directors of Teaching Practice and Curriculum Programs have responsibility for leading and supporting the development of teaching and learning practices in their respective portfolios. The College has three Directors of Teaching Practice and Curriculum Programs.

Prep – Year 6	Years 7 - 10	VCE/VCAL	Digital and Design Technologies (P – 12)
Belinda Tirant	Anthony Wadwell	Gurjit Singh	Caitlin Butler

Our Pathways Support Team is responsible for creating and maintaining links with educational providers, managing student pathways, case management and careers counselling. Our Director of Student Pathways, Tammy Knippel, who is ably assisted by Nadia Teran, our Careers and Pathways Counsellor and Alicia Fama our Pathways Administration Officer.

The Learning Resource Centre (LRC) Manager (Jo Daniele) provides a range of teaching and learning resources for staff and student use.

Our Mini School Administration Officers are responsible for the administration, attendance and general enquiries associated with their respective Mini School. The College has eight Mini School Officers.

Early Years Mini School	Junior Years Mini School	Middle Years Mini School	Senior Years Mini School
Kulvinder Kaur Lynelle Spinks	Raman Kaur	Emily Dakers Jodi Stanley	Jayde O’Callaghan Janine Power Laky Rathnasekara

Our Accounts Manager (Nancy Wain) is responsible for all family accounts at the College including BPAY, Centrepay and CSEF applications. Ms Wain is available to discuss possible support options and payment arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

Our Accounts Receivable Officer (Melissa Winley) can assist families wishing to make a payment. Ms Winley can also provide you with your unique BPAY code. Ms Winley is also the person to contact when students exit the College.

Our Student Enrolment and Transition Officer (Norelle Chantry) provides administrative support associated with the enrolment of students into the College.

Assistant Principals have responsibility for specific operational functions across the College as follows:

Lainey Carr	Professional Learning/Practice
Helen Casey	Curriculum
Marika Convey	College Partnerships
Kristina Heffernan	Student Engagement and Wellbeing
Stacey Lawlor	Campus Registrar
Peter Mitsis	Student Support Enhancement Programs
Con Stamatelatos	Accountability/Student Enrolments
Cameron Woollard	College Operations/Information Systems

Our Business Manager (Linda Sawyer) has the role of overseeing the Administrative, Financial, Human and Physical resources of the College.

The College Principal's Executive Officer (Kerry Saccuzzo) is responsible for providing executive assistance to the College Principal.

College Principal My role involves working with the Department of Education and Training, North-Western Victoria Region, Local Government and the College community to ensure accountability and that resources (human, financial and physical) are provided to create the best learning opportunities for our students.

Kind Regards,



Lino Pagano
College Principal