



# Student ICT Code of Conduct

## Rationale

Mount Ridley Prep-12 College provides ICT facilities, and supports the College’s BYOD program, allowing students to access and use information resources available to them through the College’s network. Access to technological equipment and software by students will be supervised by teachers and will be for educational purposes only. The purpose of this agreement is to ensure that students at Mount Ridley Prep-12 College, who use these technologies, do so in an appropriate and safe manner. The acknowledgment of this agreement also corresponds to the access of personal devices. This agreement is to be read and signed by the student and parent/carer.

## When using technology at College the College I agree to:

- uphold the values of Mount Ridley College at all times when using ICT devices. This includes the use of computers, digital cameras and my own personal device(s).
- follow teacher instructions regarding use of technology (internet, computers, digital cameras, headphones, passwords etc.)
- not access or download unauthorised programs or files, including images, songs or games.
- not change the settings, or tamper with cables on any of the College devices.
- use the technology at the College for learning.
- not access or listen to any images, sounds or videos that are offensive or rude, including language that is inappropriate.
- report to my teacher any inappropriate use of technology and offensive or unsuitable websites for College.
- respect the privacy of teachers and other students by not passing on personal passwords or by reading or using anyone else’s email account.
- not share my login credentials and I understand that sharing my login credentials will lead to further consequences.
- not break copyright laws by downloading and/or copying another person’s work from the Internet and claiming it as mine (plagiarism).
- protect the privacy of other students and never post private information regarding other students when using SMS and online platforms (Facebook, TikTok, Instagram etc.).
- only take photos of others with their permission.
- be respectful in how I talk to and work with others online and never participate in online bullying. *If I encounter online bullying I understand that I can report such offences to the classroom teacher, or alternatively I can access <http://www.esafety.gov.au> for further information. Disciplinary action will be taken against students who engage in online bullying.*
- use ICT equipment correctly, and understand that damage to College equipment will result in disciplinary action.
- use my own or a College device as instructed by the teacher and know that damage to these devices is my own responsibility.

**Access to the College’s network, learning platforms and devices is a privilege and not a right. Any student who breaches the Code of Conduct will be dealt with accordingly.**

Student Name:	Year level:
Student Signature: .....	Date: .....

I agree to allow my child to use the internet and other technologies at MRC. I will contact the College if there is anything here I do not understand. If there is a situation which concerns me, I will contact either the College or the Department of Education and Training’s eSafety team if the issue concerns cyberbullying on 1800 880 176.	
Parent/Carer Signature: .....	Date:.....